Book a Massage with Empower M.E.



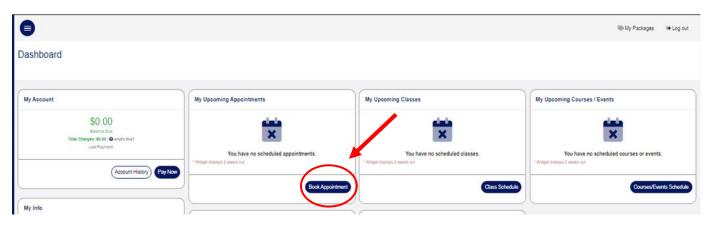
To activate your Empower M.E. Member Portal you will need your Member Access Code (bar code #) number located on the reverse side of your membership ID card.

You can also contact the Front Desk at 785-623-5900 to get your ID number.

Already set up your account, click here to open the Empower M.E. portal. <u>www.ourclublogin.com/510682</u>

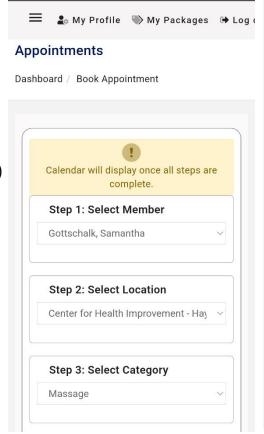
Book a Massage

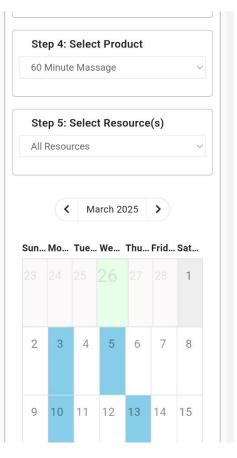
On the dashboard, under My Upcoming Appointments, click on Book Appointment.



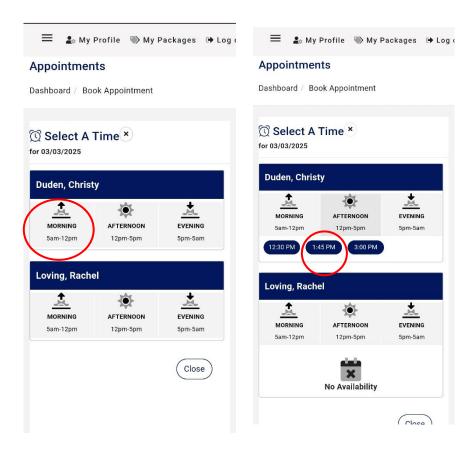
Then complete the next steps:

- 1. Select Member
- 2. Select Location
- 3. Select Category
- 4. Select Product
- 5. Select Resource (s)
- 6. Select Day (highlighted in blue)



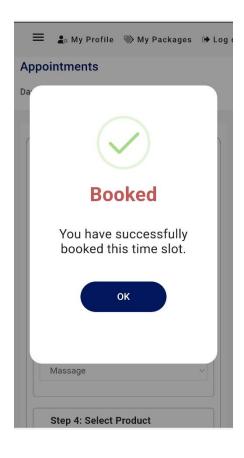


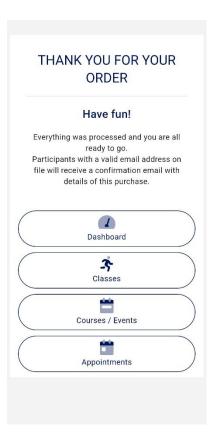
Select a time of day under a specific massage therapist to see available appointment times.



Confirm information and click BOOK.

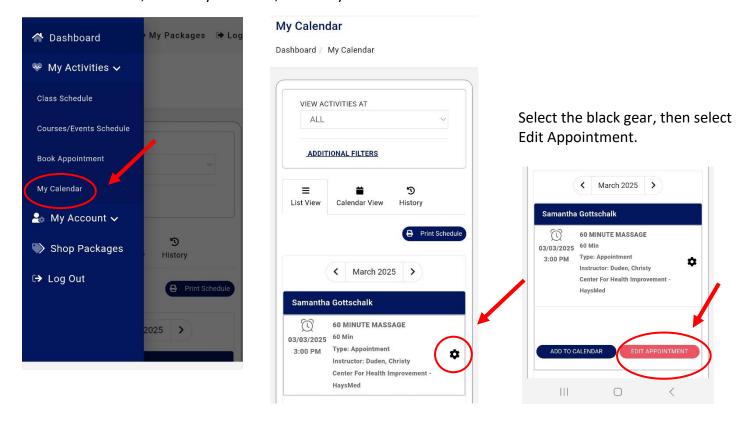






Canceling a Massage

On the dashboard, under My Activities, select my calendar.



Confirm information. Then select cancel appointment under "What would you like to do?"

Then select OK. Appointment will be canceled. You will <u>not</u> be charged if cancelled greater than 24 hours prior to the appointment.

To cancel same day appointments, you MUST CALL the front desk at 785-623-5900. *Same day cancellation fees may apply.*

